



Official Liverpool FC Supporters Club (OLSC) of Raleigh, NC

By-Laws (updated on August 1, 2019)

1. **MISSION** – The Official Liverpool FC Supporters Club of Raleigh, NC strives to provide all fans of Liverpool Football Club living in the Raleigh-Durham area with a safe, friendly and fun way to interact and support the greatest football club in the world. We are fully committed to establish passionate support, friendly interaction, and great camaraderie amongst all fans of the beautiful game.

2. **BOARD OF DIRECTORS** – The Board of Directors for the Official Liverpool FC Supporters Club of Raleigh (to be referred to in these by-laws herein as OLSC Raleigh) shall be the leadership responsible for enforcing these by-laws. They shall operate under the following parameters:
 - * Shall consist of a minimum of three (3) individuals to be elected by the membership at the Annual General Meeting (AGM) annually.
 - * All committee members may serve an unlimited number of consecutive terms.
 - * All persons serving on the Board will have a say in voting matters, but individuals may only cast one vote regardless of how many roles they are serving.
 - * Shall meet at least once every three months to discuss matters pertaining to anything related to OLSC Raleigh.

3. **ORGANIZATIONAL COMMITTEE** – The Organizational Committee (OC) for OLSC Raleigh shall be the leadership responsible for:
 - * Shall consist of committee-elected positions to serve on the OC as support functions to facilitate the mission of OLSC Raleigh.
 - * All committee members may serve an unlimited number of consecutive terms.
 - * Only persons serving on the Board will have a say in voting matters, but individuals may only cast one vote regardless of how many roles they are serving.

The following roles shall make up the Organizational Committee (OC):

- a. President – to be elected each year at the AGM
 - i. Ensures that all active members act according to these by-laws and in accordance with reasonable standards expected of all supporters

- ii. Stimulates activities within the organization to support the mission of OLSC Raleigh
 - iii. Has final tie-breaking vote of the Organizational Committee on any issues that require a committee vote
 - iv. Is a voting member of the Board of Directors
- b. Secretary – to be elected each year at the AGM
- i. Organizes and schedules committee meetings
 - ii. Writes meeting agendas and records meeting minutes
 - iii. Maintains membership records
 - iv. Keeps all written records and files for OLSC Raleigh
 - v. Is a voting member of the Board of Directors
- c. Treasurer – to be elected each year at the AGM
- i. Maintains all checking account documentation, including checkbooks
 - ii. Maintains all expenditure records
 - iii. Issues receipts to all paying members
 - iv. Provides the current balance sheet to the secretary at least two weeks prior to the AGM
 - v. Is a voting member of the Board of Directors
- d. Pub Liaison – to be named by the President
- i. Maintains contact with the ownership of whatever pub has agreed to host official functions of OLSC Raleigh, including matches and the AGM
 - ii. This role may be held by someone with another role in the Organizational Committee, but is NOT a voting member of the Board of Directors
- e. Webmaster – to be named by the President
- i. Updates and maintains all content on lfcraleigh.com
 - ii. This role may be held by someone with another role in the Organizational Committee, but is NOT a voting member of the Board of Directors
- f. Social Media Coordinator – to be named by the President
- i. Responsible for maintaining all social media content and keeping it current, including Facebook and Twitter.
 - ii. This role may be held by someone with another role in the Organizational Committee, but is NOT a voting member of the Board of Directors



- g. Event Coordinator – to be named by the President
 - i. Schedules all official OLSC Raleigh events
 - ii. Work closely with Pub Liaison to ensure proper venue for events is secured
 - iii. This role may be held by someone with another role in the Organizational Committee, but is NOT a voting member of the Board of Directors

 - h. Community Outreach – to be named by the President
 - i. Coordinates any philanthropic efforts undertaken by OLSC Raleigh
 - ii. This role may be held by someone with another role in the Organizational Committee, but is NOT a voting member of the Board of Directors
 - iii. This role was added to the Organizational Committee in 2018.

 - i. Additional Roles – to be named by the President and defined by the Board of Directors. Any additional roles that result in increasing the number of persons serving on the Board of Directors shall require an amendment to these by-laws.

 - j. Changes – In the event that an elected member of the OC needs to resign or be removed for any reason, the President shall name their successor until the permanent replacement can be voted on at the next AGM (if required). If the President needs to be replaced, then the current Secretary shall fill that void and name an interim Secretary.
4. **MEMBERSHIP** – Membership runs concurrently with the Liverpool FC season. Membership expires once the final game of the season is complete. All offseason events (i.e. access to preseason activities associated with an LFC North American tour) shall only be made available to members who have renewed for the upcoming season as dictated by the Organizational Committee. In order to become an official member of OLSC Raleigh, you must complete the following requirements:
- a. Be in good standing financially with the group. Our current annual fee are currently \$25 per year, with a \$5 discount offered to any member who pays prior to July 1. Any future increase on annual fees shall require majority vote of Board members.

 - b. Be a decent upstanding supporter upholding the values and good name of Liverpool Football Club. Members of OLSC Raleigh shall treat all supporters of all clubs with respect and courtesy while attending official events or wearing the LFC colors.

 - c. Be a decent citizen within the community, obeying local laws and regulations.



- d. Any member failing to abide to the above listed rules may be subjected to expulsion from OLSC Raleigh with a majority vote of the Board.
5. **ANNUAL GENERAL MEETING** – The Board shall organize and schedule the Annual General Meeting (AGM) to be held in January or February every year. The Board shall make public notice of the AGM at least one month in advance and make every effort to schedule this meeting to be held at least an hour prior to kickoff of an LFC match. An agenda shall be created and posted to the membership via normal communications (i.e. website, social media) to include any issues that may require membership vote. Any members in good standing with OLSC Raleigh that are not able to attend the AGM may submit an “absentee ballot” to the Board, or they may submit in writing a request to proxy their vote to another member that will be attending.
6. **AMENDMENTS** – Any changes to these by-laws shall be proposed and voted on at the AGM and shall require at least a two-thirds majority vote of the membership.